

Disability Worker Screening

Privacy Statement

Version 1.0 (26/1/2021)

Your privacy

The Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (the department) is collecting, using and disclosing your personal information under the *Disability Services Act 2006* (Qld) (the Act). The department also manages personal information in accordance with the *Information Privacy Act 2009* (Qld) (IP Act).

Your use of the Worker Portal may involve the collection of your personal information.

Your personal information is collected for the following purposes:

- to verify your identity, verification of you as a user and for security purposes
- to contact you in relation to your application for a clearance;
- process your application and determine your eligibility to hold a clearance;
- produce and issue your clearance card;
- monitor your ongoing eligibility to hold a clearance; and
- administering the disability worker screening system and meeting your obligations under the Act.

Your personal information (including the current status of your application or clearance) may also be disclosed to:

- prescribed entities, notifiable persons, potential employers and other government agencies;
- police for the purpose of obtaining police information in accordance with the Act
- courts, and regulatory, governing, disciplinary or supervisory bodies, other Australian agencies responsible for screening individuals who work or provide services, or propose to do so, for people with disability, children or vulnerable people, including Blue Card Services;
- NDIS Quality and Safeguards Commission;
- TMR to verify identity and arrange for production of the physical clearance card;
- third parties which produce the physical clearance card; and
- the Department's Information and Communication Technology service providers for the purpose of system support and development.

The department and Blue Card Services collect and share personal and sensitive information for the purposes of the operation of the disability worker screening and the blue card systems. For example, the department may share your personal information with the Blue Card Services under the Act and the *Working with Children (Risk Management and Screening) Act 2000* to:

- establish a match with your Blue Card record;
- obtain information from Blue Card Services in relation to the working with children eligibility assessment undertaken by Blue Card Services, including the assessment outcome and your ongoing eligibility to hold a Working with Children authority (blue or exemption card);
- notify Blue Card Services of the outcome of your Disability Worker Screening application and your ongoing eligibility to hold a disability worker screening clearance;
- send and receive information or documents relevant to the assessment of your eligibility to hold a disability worker clearance or a blue/exemption card.

The department will not disclose personal information to other third parties except in accordance with the Act and the IP Act or as authorised or required by law.

Your personal information may be transferred overseas in the following circumstances:

- where a user accesses the system whilst overseas (if applicable);
- where a service provider who provides support services for the system has servers located overseas (if applicable); and
- for the purpose of production of the physical card.

If you access the department's online services from outside Australia, you will be transferring your personal information overseas, at least to the device you use at the time you are accessing the online services.

By registering on the Worker Portal or preparing an application in the Worker Portal for the purpose of Disability Worker Screening, you are consenting to your personal information being disclosed to the usual parties to whom the department discloses personal information under the DSA, as amended.

Your information may also be disclosed with your consent or as otherwise authorised or required by law.

Human Rights Section 58 of the *Human Rights Act 2019* (Qld) requires public entities to act compatibly with human rights. The Department will give proper consideration to relevant human rights in its decision making.

Please read the department's Disability Worker Screening, Information Management Policy for more information about how the department manages and stores your personal information.

